

FAUQUIER COUNTY AIRPORT COMMITTEE

MEETING SUMMARY

REGULAR MEETING

Monday, October 28, 2002 – 5:00 p.m.

Warrenton-Fauquier Airport Conference Room

1. Call to Order:

The Chairman called the regular meeting of the Fauquier County Airport Committee to order at 5:05 p.m. on 28 October 2002 in the Warrenton-Fauquier Airport Conference Room, Midland, Virginia. In attendance were:

Committee (Voting) Members:

James W. Van Luven
Sharon Grove McCamy

Lee District Representative, Chairman
Fauquier County Board of Supervisors
Lee District Representative

Willis P. Risdon
Arthur Nash
Charles M. Medvitz

Citizen at Large
Marshall District Representative
Scott District Representative

County Staff:

Tony Hooper
Billy Jenkins

Assistant County Administrator
County Operations and Services Supervisor

Staff:

Cindi Martin
Ron Gatewood
George Paris

Campbell and Paris Engineers
FBO – Tracey Corporation
Campbell and Paris Engineers

Absent:

Kenneth W. Hyde
Dennis Hunsberger
Rick Gerhardt
Sparky Lewis

Center District Representative
Citizen at Large
Cedar Run District Representative
Town of Warrenton

Visitors:

Dutch Rauch
David Fields
John Biggers
Jim McCulley
Laura Hoover
John King
James Purnell
Bob Fenton
Glenn Baumgartner
Ralph Hoover

2. Welcome and Introductions:

Chairman Van Luven welcomed a number of guests in attendance at the meeting.

3. Citizens Time:

Dutch Rauch expressed the opinion that the Airport Committee should review the FBO contract.

Ron Gatewood indicated that current economic conditions were very difficult in the aviation field. He expressed his concern that Tracey Corporation may not be a viable economic entity, but that he would continue to attempt to fulfill the new contract terms. He indicated that Skyworld was operating on a break-even basis. He indicated that business is down drastically in flight instructions, and off in fuel sales, maintenance and charter service. He indicated that both the economic and contract changes have contributed to the situation.

It was indicated that the Airport Finance Committee would review this matter. It was indicated that the County is committed to making sure the aviation support services will continue to be provided.

4. Adoption of the Agenda:

Willis Risdon moved and Sharon McCamy seconded a motion to adopt the agenda as presented. The motion was carried unanimously.

5. Adoption of the Minutes:

Willis Risdon moved and Sharon McCamy seconded a motion to adopt the September 23, 2002 meeting minutes as presented. The motion was carried unanimously.

6. Finance Committee Report:

Dennis Hunsberger was unable to be present at the meeting. The Financial report and budget that was reviewed by the Finance Committee was distributed. See Attachment A.

7. Update from Airport Manager - Cindi Martin:

Cindi Martin reported on maintenance, operations, construction schedules and the status of the transfer of leases on the County owned t-hangars. She will be developing draft policies pertaining to delinquent payments and will be working County staff to prepare new leases to be implemented in January 2003.

8. Update from Campbell and Paris:

George Paris presented detailed information pertaining to NAVAIDs to be developed in association with the runway improvement project. See Attachment B.

9. Report Regarding New T-Hangar – Ron Gatewood:

Ron Gatewood presented a request to construct a third t-hangar. There was discussion concerning the status of State funds for site development related to new hangars. Tony Hooper was asked to provide information regarding the State capital plan at the next meeting.

10. Appointment of Operations Committee:

Chairman VanLuven suggested the re-activation of the operations committee would be appropriate to assist with development and management of facilities. He appointed: Willis Risdon, Cindi Martin, Arthur Nash, and Billy Jenkins to the committee.

11. Roundtable:

The Airport Committee asked that an agenda package be placed in the Airport Manager's office prior to the Board meeting, so that interest parties might review the agenda prior to the meeting.

The Committee discussed adding a member to the Airport Committee from Airport tenants in order to gain that perspective. A list of airport tenant willing to serve was presented. Sharon McCamy indicated she would discuss the requirement of County residency with the Board of Supervisors.

At the next meeting, Cindi Martin will address the following issues:

- Conflicts regarding the use of the existing Unicom radio frequency
- Discussion of options to deal with payments past due
- Discussion of insurance requirements

The Airport Committee declined its option to purchase Condo Hangers 62 & 68 that are being sold.

The next meeting is scheduled for November 25, 2002. With no further business, the meeting adjourned at 6:40 p.m.